Author Learning Objectives

Build Your Byte

Peer Review

Revise & Publish

BYTE BUILDING

PROGRAM//GUIDE

PROGRAMS & OVERVIEW

Use this guide to keep track of the steps in each stage of the Byte building process. **This guide references three platforms.**



1 CLICKUP

The project management tool used to track the status of each Byte from LO idea through to publishing.



2 RUMIE BYTE-GUIDE

This is the comprehensive guide that includes authoring, learning objective, and publishing guidelines.



3 RUMIE-BUILD

This is where you will add content to your Byte and publish for Rumie Review.

P R O C E S S O V E R V I E W

Use this guide to keep track of the steps in each stage of the Byte building process. **This guide references 4 main stages.**

1	Author Learning Objectives
2	Build Your Byte
3	Peer Review
4	EVISE & Publish



Add your Learning Objective idea as a "New Task" under the appropriate topic.

Everything	8 List	🗇 Board	🗎 Calendar	📃 Gantt	🗐 Demo Bytes	윦 Mind Map	+ View			Q \$
🍸 👻 Filter by t								Group by: Status 🛩	Subtasks: Hide 👻	L Me 怒 록 Share ····
	men > Personal Fil Financial H		+ NEW TASK							✓ SHOW CLOSED
• ×	Example Lea	rning Objectiv	/e							🔏 🖻 💼 🖪 save

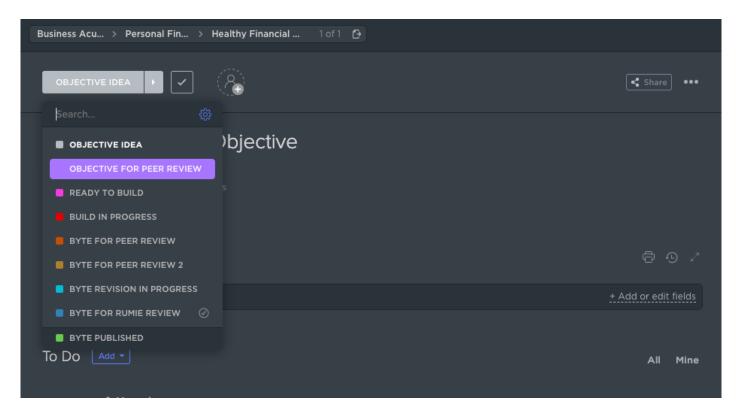


1.2 RUMIE BYTE-GUIDE Check your idea against the Learning Objective Guidelines.



1.3 CLICKUP

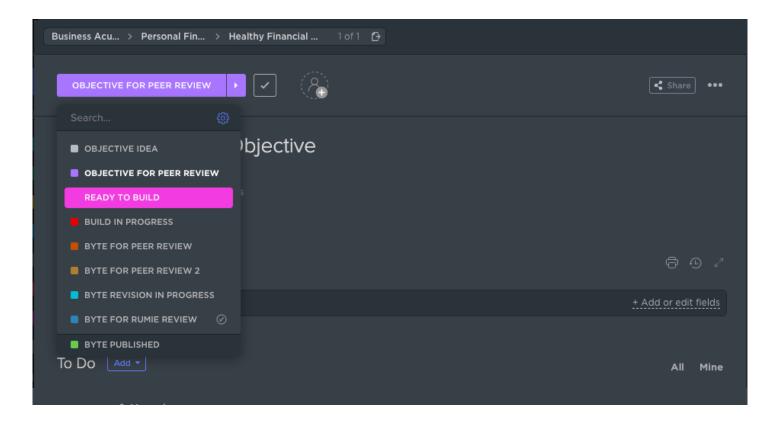
Change the status to "Objective for Peer Review"





1.4 CLICKUP & RUMIE BYTE-GUIDE

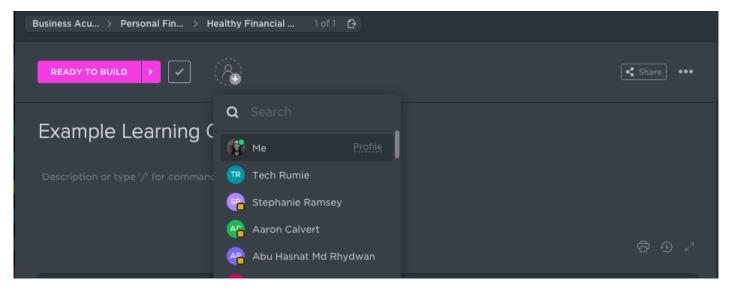
When a team member validates your objective against the guidelines, they change the status to "Ready to Build."





2.1 CLICKUP

Make yourself the assignee.





2.2 CLICK UP

Set the due date for the end of the sprint.

Business Acu > Personal Fin > Healthy Financial 1 of 1				
READY TO BUILD •	Share •••	CREATED Oct 15, 2:02 pm		
Example Learning Objective			🛱 START DATE	Enter any date or time
Example Learning Objective			Today Thu	Oct 2020 TODAY 🔨 🗸
Description or type '/' for commands			Later 8:08 pm Tomorrow Fri	
			This weekend Sat	
			Next week Mon	11 12 13 14 15 16 17
			Next weekend Oct 24	18 19 20 21 22 23 24
✓ Show 3 empty fields			4 weeks Nov 12	25 26 27 28 29 30 31
			✓ Set Recurring	- 1 2 3 4 5 6 7 Close



2.3 RUMIE-BUILD

Create your Byte in Rumie-Build.

Create New Byte

Please enter learning objective for your byte

Example Learning Objective

Show advanced options

Create New Byte



2.4 CLICKUP

Copy your Byte URL into the ClickUp Task.

READY TO BUILD	(9)		Share ••••
Example Learning	Objective		
			@ _ ∠
	(
BYTE URL	😽 build.rumie.org	<u> </u>	ශ 🖉 😒
 Priority 			
			+ Add or edit fields



2.5 CLICK UP

Change the status to "Build in Progress."

Business Acu > Personal Fin >	Healthy Financial 1 of 1 🗗	
READY TO BUILD 🔸 🗸	()	Share •••
OBJECTIVE IDEA OBJECTIVE FOR PEER REVIEW)bjective	
READY TO BUILD		
BUILD IN PROGRESS		
BYTE FOR PEER REVIEW 2		ē ⊙ ∠
BYTE REVISION IN PROGRESS	a)	
BYTE FOR RUMIE REVIEW	🖇 build.rumie.org	
		+ Add or edit fields



2.6

RUMIE-BYTE GUIDE

Build your Byte in accordance with Rumie best practices.



3.1 CLICKUP

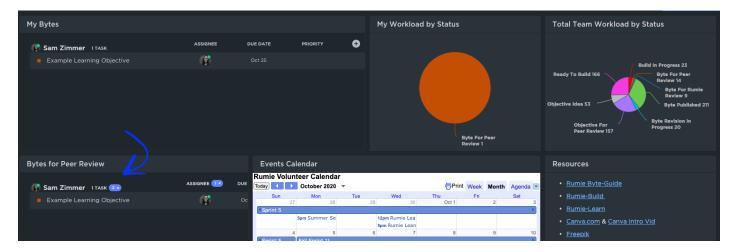
Change the status of your Byte to "Byte for Peer Review."

Business Acu > Personal Fin >	Healthy Financial	1of1 🗗		
BUILD IN PROGRESS	۲			Share •••
OBJECTIVE IDEA)bjective			
OBJECTIVE FOR PEER REVIEW				
READY TO BUILD				
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BYTE FOR PEER REVIEW 2				ଟ ዑ ∠
BYTE REVISION IN PROGRESS	2			
BYTE FOR RUMIE REVIEW	build.rumie.org			
BYTE PUBLISHED				
 Hide empty fields 				+ Add or edit fields



3.2 CLICK UP

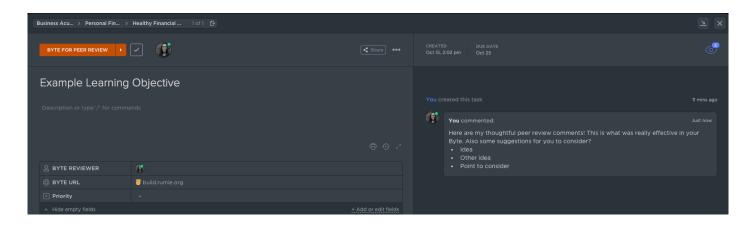
Check your individual dashboard for the Bytes you are assigned to peer review.





RUMIE BYTE GUIDE, Rumie-build & Clickup

Offer your peer review comments as 1 ClickUp comment and/or as comments directly in the Byte.





3.4 CLICKUP

After you share your comments, change the status to "Byte for Peer Review 2" (if you're the first to review), or "Byte Revisions in Progress" if you're the second to review.

Business Acu → Personal Fin → Healthy Financial 1 of 1 🚱				
	🕻 Share 🛛 👐	CREATE Oct 15, 2		٢
Search 🛞				
■ OBJECTIVE IDEA)bjective				
OBJECTIVE FOR PEER REVIEW				
READY TO BUILD		()		
BUILD IN PROGRESS		424	You commented:	
BYTE FOR PEER REVIEW			Here are my thoughtful peer review comments! This is what was really effective in Byte. Also some suggestions for you to consider?	n your
BYTE FOR PEER REVIEW 2			Idea Other idea	
BYTE REVISION IN PROGRESS			Point to consider	
BYTE FOR RUMIE REVIEW 📀				
BYTE PUBLISHED				



4.1 RUMIE-BUILD

Revise based on the peer review comments.



RUMIE – BUILD

Publish your Byte in Rumie-Build. Choose a cover photo, retitle the Byte, and choose a difficulty level.

Example	Learning	Objective
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OBJECTIVE:

Publish Your Byte Almost there! Take a few moments to complete this impo	ortant informat	tion.	×
Category Select category	~		
Byte Title*		Choose Image	
Example Learning Objective Byte Reading Time (min)*		Example Learning Objective	
6 min	~	田 6 steps ① 6 mins	
Byte Prerequisite			
English Basic Level 🗙	*		
Recommended Learner Knowledge Level			
Oo you want to display Author info? Show Hide			
		Cancel Publish Byt	



4.3 CLICKUP

Change the status to "Byte for Rumie Review."

Business Acu > Personal Fin > Healthy Financial 1 of 1 🗗	
BYTE REVISION IN PROGRESS >	< Share 👐
OBJECTIVE FOR PEER REVIEW	
READY TO BUILD S	
BUILD IN PROGRESS	
BYTE FOR PEER REVIEW	
BYTE FOR PEER REVIEW 2	Ē ⊕ ∠~
BYTE REVISION IN PROGRESS	
BYTE FOR RUMIE REVIEW	
BYTE PUBLISHED	
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